

Contact Information and Office Hours – International Relations Office

The following **International Office staff members** are **responsible for visiting scholars** and are happy to help you with any questions you may have:

Nicole Tsuda

- counselling for international visiting scholars

Seminarstr. 2, room 136
69117 Heidelberg
Tel.: 06221/54-2134
Fax.: 06221754-2332
E-Mail: tsuda@zuv.uni-heidelberg.de

Office hours:

Mondays and Wednesdays 10.00 -12.00 am

Gabriele Monzel

- advising on German language courses
- visa and other immigration certificates
- health insurance

Seminarstr. 2, room 29
69117 Heidelberg
Tel.: 06221/54-2171
E-Mail: monzel@zuv.uni-heidelberg.de

Office hours:

Thursdays through Fridays 10.00 -12.00 am
Mondays and Thursdays 1.30 -3.30 pm

Sonia Báez Peña Wirth

- individual assistance for visiting scholars
- guest house counselling
- social and cultural activities for families
- linguistic and intercultural support

Seminarstr. 2 , room 136
69117 Heidelberg
Tel.: 06221/54-3612
E-Mail: gawi@zuv.uni-heidelberg.de

Office hours:

Tuesday 11.00 am -1.00 pm (room 136, Seminarstr.2)
Thursdays 5.00 – 7.00 pm (lobby, guesthouse INF 370)